

ABERDEEN COMMUNITY ADVISORY COUNCIL

JOHN S. AND JAMES L. KNIGHT FOUNDATION

GRANT PROPOSAL FORM

Knight Foundation focuses on projects that promote informed and engaged communities and lead to transformation change. The Knight Donor-Advised Fund program aims to improve the quality of life in the U.S. communities where the Knight brothers owned newspapers.

Submit the completed form to Patrick Gallagher, pgallagher@sdcommunityfoundation.org

Organization's legal name:

Other or previous operating name (aka/dba):

Taxpayer Identification Number:

Address:

City:

State and ZIP:

Telephone:

Fax:

E-mail:

Web site:

Name and title of highest ranking officer (Mr., Ms., Dr.):

Name and title of primary contact, if different than CEO:

Primary contact's e-mail:

Primary contact's telephone:

PROPOSAL SUMMARY:

1. Purpose of grant, in one short sentence:

2. Total cost of project: \$ _____

3. Requested from John S. and James L. Knight Foundation Donor-Advised Fund: \$ _____

4. Over how many years? _____

PROPOSAL NARRATIVE

Please write no more than a few paragraphs for each section.

1. **What’s the project?** Please sum it up, then list key activities and the timetable. Explain both short-term and long-term results.
2. **Who are you?** What makes your group the right one to do this work? Describe your background: history, mission, leadership, partners and projects.
3. **Why is this a fit for Knight Foundation?** Please detail how this project advances our strategy of informed or engaged communities, and why this is the right project to do at this particular moment.
4. **How will you know you’ve succeeded?** Please explain how you’ll measure and communicate the results of your work
5. **What else do we need to know?** Is there an important question we have not asked?

Signature of CEO or Executive Director of 501(c)(3) organization, president or chancellor of university

Date _____ Signature: _____

Name and title: _____